



## Child Safeguarding Statement

Barefield National School is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Child Protection Procedures for Primary and Post Primary Schools 2017 and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Barefield N.S. has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for primary and post-primary Schools 2017 as part of this overall Child Safeguarding Statement.
- 2 The Designated Liaison Person (DLP) is: John Burns
- 3 The Deputy Designated Liaison Person (Deputy DLP) is: Peadar McMahon
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. The school will adhere to the following principles of best practice in child protection and welfare. The school will:
  - a. recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations
  - b. fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children
  - c. fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
  - d. adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect
  - e. develop a practice of openness with parents and encourage parental involvement in the education of their children; and
  - f. fully respect confidentiality requirements in dealing with child protection matters

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

- 5 The following procedures/measures are in place:
  - a. In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DES website
  - b. In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable



Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website

- c. In relation to the provision of information and, where necessary instruction and training to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school:
  - i. Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - ii. Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - iii. Encourages staff to avail of relevant training
  - iv. Encourages Board of Management members to avail of relevant training
  - v. The Board of Management maintains records of all staff and Board member training.
- d. In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015
- e. In this school, the Board has appointed the above named DLP as the 'relevant person' (as defined in the Children First Act 2015) to be the first point of contact in respect of the school's child safeguarding statement.

6 All registered teachers employed by the school are mandated persons under the Children First Act 2015

7 In accordance with the Children First Act 2015, the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is attached as an appendix to these procedures

8 The various procedures referred to in this Statement can be accessed via the school's website, the DES website or will be made available on request by the school

**Note:** The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question

9 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

10 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers

Barefield National School, Barefield, Ennis, Co. Clare.



Signed: [Signature]  
Chairperson of Board of Management

Signed: [Signature]  
Principal/Secretary to the Board of Management

Date: 6.3.2018

Date: 06/03/18

This Child Safeguarding Statement was reviewed and adopted by the Board of Management on 23-05-2018.

Signed: [Signature]  
Chairperson, Board of Management

Signed: [Signature]  
Principal/Secretary, Board of Management

Date: 23.5.2018

Date: 23.5.18



## **Appendix 1: Written Assessment of Risk of Barefield National School,**

In accordance with Section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Pupil Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Barefield National School.

### **1. List of school activities**

- Daily arrival and dismissal of pupils
- Recreation breaks for pupils
- Classroom teaching
- One-to-one teaching
- Outdoor teaching activities
- Sporting Activities
- School outings
- Use of toilet areas in schools
- Annual Sports Day
- Swimming Lessons in Ennis Leisure Complex classes 1<sup>st</sup> – 6<sup>th</sup>
- Fundraising events involving pupils
- Use of off-site facilities for school activities
- School transport arrangements including use of bus escorts
- Care of pupils with special educational needs, including intimate care where needed,
- Care of any vulnerable adult students, including intimate care where needed
- Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
- Administration of Medicine
- Administration of First Aid
- Curricular provision in respect of SPHE, RSE, Stay Safe
- Prevention and dealing with bullying amongst pupils
- Training of school personnel in pupil protection matters
- Use of external personnel to supplement curriculum
- Use of external personnel to support sports and other extra-curricular activities
- Care of pupils with specific vulnerabilities/ needs such as
  - Pupils from ethnic minorities/migrants
  - Pupils on CPNS
  - Members of the Traveller community
  - Pupils of minority religious faiths
- Recruitment of school personnel including -
  - Teachers/SNAs
  - Caretaker/Secretary/Cleaners
  - Sports coaches
  - External Tutors/Guest Speakers
  - Volunteers/Parents in school activities



- Visitors/contractors present in school during school hours
- Visitors/contractors present during after school activities
- Participation by pupils in religious ceremonies/religious instruction external to the school
- Use of Information and Communication Technology by pupils in school
- Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.
- Students participating in work experience in the school
- Student teachers undertaking training placement in school
- Use of video/photography/other media to record school events
- After school use of school premises by other organisations
- Homework club
- Pupil with emotional outburst
- Walking to and from church for practices

**2. The school has identified the following risk of harm in respect of its activities -**

- Risk of harm not being recognised by school personnel
- Risk of harm not being reported properly and promptly by school personnel
- Risk of pupil being harmed in the school by a member of school personnel
- Risk of pupil being harmed in the school by another pupil
- Risk of pupil being harmed in the school by volunteer or visitor to the school
- Risk of pupil being harmed by a member of school personnel, a member of staff of another organisation or other person while pupil participating in out of school activities e.g. school trip, swimming lessons
- Risk of harm due to bullying of pupil
- Risk of harm due to inadequate supervision of pupils in school
- Risk of harm due to inadequate supervision of pupils while attending out of school activities
- Risk of harm due to inappropriate relationship/communications between pupil and another pupil or adult
- Risk of harm due to pupils inappropriately accessing/using computers, social media, phones and other devices while at school
- Risk of harm to pupils with SEN who have particular vulnerabilities
- Risk of harm to pupil while a pupil is receiving intimate care
- Risk of harm due to inadequate code of behaviour
- Risk of harm in one-to-one teaching, counselling, coaching situation
- Risk of harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner



- Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner
- Risk to pupil, classmates, staff

**3. The school has the following policies and procedures in place to address the risks of harm identified in this assessment -**

- All school personnel are provided with a copy of the school's *Child Safeguarding Statement*
- The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel through the school server
- School Personnel are required to adhere to the *Pupil Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children's First Act 2015*
- The school implements in full the Stay Safe Programme
- The school implements in full the SPHE curriculum
- The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
- The school has a yard/playground supervision policy to ensure appropriate supervision of pupilren during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
- The school has in place a policy and clear procedures in respect of school outings
- The school has a Health and Safety policy
- The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
- The school has a Code of Conduct for school personnel (teaching and non-teaching staff)
- The school complies with the agreed disciplinary procedures for teaching staff
- The school has a Special Educational Needs policy
- The school has an intimate care plan in respect of students who require such care
- The school has in place a policy and procedures for the administration of medication to pupils
- The school –
  - encourages staff to avail of relevant training
  - encourages Board of Management members to avail of relevant training
- The school has in place a policy and procedures for the administration of First Aid
- The school has in place a Code of Behaviour for pupils
- The school has in place an ICT policy in respect of usage of ICT by pupils
- The school has in place a mobile phone policy in respect of usage of mobile phones by pupils



Barefield National School, Barefield, Ennis, Co. Clare.

- The school has in place a Critical Incident Management Plan
- The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
- The school has in place procedures for the use of external sports coaches
- The school has in place clear procedures for one-to-one teaching activities
- The school has in place a policy and procedures in respect of students undertaking work experience in the school

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the *Pupilren First Act 2015* and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Pupil Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.



## **Appendix 2: Programmes with relevance to Pupil Protection**

The following programmes are taught in Barefield National School in order to increase awareness around pupil protection issues and for the prevention of abuse in any form:

- Relationship & Sexuality Programme (RSE) – *Mandatory – Completed March / April each year*
- Stay Safe Programme New edition January 2017 – *Mandatory*
- Walk Tall Programme
- SPHE Curriculum & Making the Links (A useful manual which links the first 3 programmes to the content objectives of the SPHE curriculum).





### **Appendix 3: School Policies with Regards to Pupil Protection**

The following school policies have relevance for pupil protection and are available for viewing in the school office.

- Pupil Safeguarding Statement
- Health & Safety Statement, including Accident & Injury Policy & Administration of Medicines Policy
- Code of Behaviour
- Anti-Bullying Policy
- School Attendance Policy
- Access Policy
- Supervision Policy
- Intimate Care Needs
- School Tour Policy
- Guidelines for working with External Partners
- Swimming Policy
- SEN Policy
- Guidelines for Physical Interventions & Restrictive Practices
- Acceptable Use of the Internet Policy (ICT) / Mobile Phone Policy
- Disciplinary & Grievance Procedures
- Data Protection Policy
- Critical Incident Policy
- Work Experience Placement Policy



## Appendix 4: Identifying the risks

### IDENTIFYING PUPIL PROTECTION RISKS

Risk	Risk of Harm	Managing the Risk <b>The school has the following procedures in place to address risk identified in this assessment</b>
Potential for abuse by staff member/volunteer	Harm to pupils	Vetting Procedures in place Adherence to Pupil Safety Procedures
Working alone with pupils	Harm to pupils	Open door policy Glass panel in door One to one procedures SEN Policy
Risk of pupil being harmed in the school by a member of school personnel	Harm to pupils	The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting.
Risk of pupil being harmed in the school by another pupil	Bullying	The school implements in full the Stay Safe Programme  The school implements in full the SPHE curriculum  The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i>  The school has in place a Code of Behaviour for pupils
Risk of pupil being harmed in the school by volunteer or visitor to the school	Harm to pupils	The school has in place yard/playground supervision procedures to ensure appropriate supervision of pupils during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
Risk of pupil being harmed by a member of school personnel, a member of staff of another	Harm to pupils	The school has in place clear procedures in respect of school outings .  The school has in place procedures when



<p>organisation or other person while pupil participating in out of school activities e.g. school trip, swimming lessons</p>		<p>external persons are supplementing delivery of the curriculum</p> <p>The school has in place procedures when external sports coaches are in the school.</p>
<p>Risk of harm due to bullying of pupil</p>	<p>Bullying</p>	<p>The school has in place a Code of Behaviour for pupils</p> <p>The school implements in full the Stay Safe Programme</p> <p>The school implements in full the SPHE curriculum</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p>
<p>Risk of harm due to inadequate supervision of pupils in school</p>	<p>Harm to pupils</p>	<p>The school has in place a supervision timetable for the daily arrival and dismissal of pupils which also includes recreation breaks for pupils.</p> <p>A Supervision Policy is also in place.</p> <p>The Teaching Council has published a Code of Conduct for all teachers.</p>
<p>Risk of harm due to inadequate supervision of pupils while attending out of school activities</p>	<p>Harm to pupils</p>	<p>A Supervision Policy is in place.</p> <p>A School Tour Policy is in place.</p> <p>A Swimming Policy is in place.</p> <p>The school has in place a policy and procedures for the administration of First Aid</p>
<p>Risk of harm due to inappropriate relationship/communications between pupil and another pupil or adult</p>	<p>Inappropriate Behaviour</p> <p>Bullying</p>	<p>The school adheres to the requirements of the Garda Vetting legislation.</p> <p>The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's <i>Anti-Bullying Procedures for</i></p>



		<i>Primary and Post-Primary Schools.</i>
Risk of harm due to pupils inappropriately accessing/using computers, social media, phones and other devices while at school	Inappropriate Behaviour Bullying	The school has in place an ICT policy in respect of usage of ICT by pupils  The school has in place a mobile phone policy in respect of usage of mobile phones by pupils
Risk of harm to pupils with SEN who have particular vulnerabilities	Harm to pupils	The school has a Special Educational Needs policy  The school has in place clear procedures for one-to-one teaching activities
Risk of harm to pupil while a pupil is receiving intimate care	Harm to pupils	The school has an intimate care plan in respect of students who require such care  The school has in place a policy and procedures for the administration of medication to pupils
School Spring Concert...waiting areas and use of toilets	Harm to pupils	Follow procedures outlined by Organisers and venue Management.  At the venue, ensure safety and supervision of Waiting Areas are adequate.  Teachers /SNAs to be very vigilant when pupils are  1) using the toilets. Pupils who want to use the toilet must ask the teacher/ SNA for permission.  2) being collected at end of Concert
Parents/ Visitors to the school	Unknown adults on the school grounds Harm to pupils	Front doors to be placed on buzzer system magnetic system.  All visitors must first report to office.  Sign to be placed on front door saying all visitors must report to office.
Collection of Pupils from training/choir/homework	Harm to pupils	After school team sports, homework club and choir, as organised by school staff, all finish



club		<p>at 4.00p.m.</p> <p>Parents have been advised to collect their pupils at 4.00p.m.</p> <p>It is the parents' responsibility to inform the relevant teachers if other arrangements are in place.</p> <p>Teachers organising after school activities (sports, etc) assume responsibility for the pupils and must contact parents if a pupil remains uncollected at the end of the activity.</p>
Arrival & Dismissal of Pupils	Harm to pupils	<p>Teachers assume a duty of care at 9.10am. The Board of Management informs parents that the school does not accept responsibility for pupils dropped off earlier than 9.10am</p> <p>At 2.00p.m. (Junior and Senior Infants) and 3.00p.m.(Rang I-VI), teachers escort pupils to relevant exit door. Pupils disperse in an orderly manner and leave through their allocated exit.</p> <p>If pupils remain uncollected, the school always ensures that a duty of care is provided by relevant class teachers contacting the parents 10 minutes after official finishing time. Principal/Deputy Principal are also advised.</p>
Active Schools Programme..Feet First Friday	Harm to pupils	<p>When walking to school, parents must accompany pupils for Feet First Friday.</p>
Identification of Toilet Facilities near Halla	Harm to pupils	<p>Door labels to be displayed on toilet doors identifying: 'Pupils' Toilets' and 'Adults' Toilets'.</p>
Intimate Care Needs Specific to pupils with special needs	<p>Harm to school personnel</p> <p>Potential exists for False Allegations</p>	<p>In all situations where a pupil needs assistance with toileting / intimate care, a meeting will be convened, after enrolment and before the pupil starts school, between parents/guardians, class teacher, Special Needs Assistant (if appointed), Principal and if appropriate the pupil.</p> <p>The purpose of this meeting will be to ascertain the specific needs of the pupil in the areas of toileting, swimming, etc and to</p>



		<p>determine a Policy on how the school can best meet those needs. A written copy of what has been agreed will be made and kept in the pupil's file.</p> <p>At least two SNAs will always be present when dealing with intimate care/toileting needs.</p> <p>At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs.</p> <p>Any deviation from the agreed procedure will be recorded and notified to the Principal, class teacher and the parents/guardians.</p>
Administering of First Aid	Harm to pupils	<p>First Aid Policy is in place.</p> <p>Administration of First Aid always takes place in view of others.</p>
Staff/pupils with Chronic Medical Conditions	Harm to pupils with medical conditions and behavioural issues.	<p>Follow procedures detailed in school emergency medical Plan for respective staff/pupil.</p> <p>Class Teacher to include copy of pupil's Medical Plan, as Page 1, in Teaching Emergency File. This Teaching emergency File is given by Deputy Principal to the Substitute Teacher.</p> <p>In the event of a medical incident, substitute teacher liaises immediately with Assistant Principal.</p> <p>Strategies for dealing with behavioural issues will be outlined in the respective pupil's IEP and Behavioural Plan.</p>
Time out for pupils with emotional and challenging behaviour	Harm to pupil Harm to staff	<p>SET teacher, accompanying the pupil to the multisensory room, advises the teacher in adjacent Room 28 that (s)he is with a pupil on 'time out' in the multi-sensory room and requests him/her to be on alert, if needed.</p>
Toileting Accidents	Harm to school personnel.	<p>At all times, pupil will be assisted by two staff members.</p>



	<p>False allegation made against a staff member.</p> <p>Harm to pupil</p>	<p>For pupils with SEN, clean underwear and suitable clothing are kept in the school and the respective pupil will be assisted by 2 SNAs.</p> <p>If a mainstream pupil has an accident he/she will be given clean clothes. Parents to be advised. If for some reason he/she is unable to change, parents / emergency contacts will be called and requested to come to the school.</p>
<p>Parents collecting pupils for appointments during school hours.</p>	<p>Harm to pupils</p>	<p>Procedures are currently in place that pupils are not allowed wait unsupervised for collection in the school foyer.</p> <p>A pupil must wait in his/her respective classroom.</p> <p>On arrival at school, the parent / guardian should enter the school via the door near the office. If they are not known to the secretary they should be asked for identification. (If another adult is collecting the pupil, the school much be informed either by phone or in writing by the parent / guardian, as to the identity of the adult collecting their pupil).</p> <p>The parent/guardian collects his/her pupil in the classroom.</p> <p>The parent/guardian must then sign out the pupil in the school office. Time of departure must be noted.</p> <p>Parents/guardians and pupils then exit the school through main door at reception.</p> <p>If returning, the pupil first presents at the school office to sign in. Time of arrival is noted. She/He is escorted to classroom by parent.</p>



## **Appendix 5: Summary of Codes of Best Practice**

### **Recruitment and selection of volunteers**

All staff employed (or volunteering) must be Garda Vetted and will not be allowed work with pupils unless they provide a copy of this vetting to the school Principal.

The Teaching Council arranges vetting for teachers newly appointed to the school before commencement of employment. Staff must present copies of their vetting forms and these will be filed in the Principal's office.

New Garda Vetting Procedures apply for all employees / volunteers from 29<sup>th</sup> April 2016 –  
***See Circular 0031/2016***

In addition, the pupil protection-related Form of Undertaking must be provided by all persons appointed to teaching and non-teaching positions of any duration. The school must retain a copy for its own records.

### **Supervision of pupils**

School policies, routines and procedures will be adhered to by all staff to ensure that there is comprehensive supervision of pupils at all breaks and on all trips and tours. See *Supervision Policy*.

### **Changes in Family Circumstances**

If there are any changes in family circumstances (separation of parents etc.), the school will continue to release the pupil into the care of either parent (assuming both have guardianship).

In the event of a court order, furnished to the school by a parent, the school will only release the pupil into the care of the adult, as directed by the court. In such circumstances, the school has internal systems in place to ensure communication with relevant staff members, so that they are aware of these changes.

### **General Conduct**

Pupils are to be encouraged at all times to play co-operatively and inappropriate behaviour will be addressed under our *Code of Behaviour* and *Anti-Bullying Policy*.





### **Visibility**

Teachers will ensure that pupils are visible in the school yard. Pupils will not be allowed to spend time in classrooms where they would not be under adult supervision. They are allowed to leave the school yard only to go to the toilet in room 4 and room 8, with supervising adult permission.

### **One-To-Teaching / Activities**

Parent(s)/Guardian(s) will be made aware when one-to-one teaching is deemed to be in the best interest of a pupil. Written consent will be required for all one-to-one teaching.

Any activity which involves a pupil to staff member (teacher or SNA) ratio of 1:1, should take place in a room with a glass panel window on the door for visibility. Otherwise the door of the room in which they are working should be left open for the duration. Any blinds etc, on the glass panel on the door, should be opened for the duration also. Only staff members (who are all vetted appropriately), should engage in 1:1 activities.

The Principal is responsible for ensuring that any visitors who are to work with pupils on a 1:1 basis are appropriately vetted (e.g. HSE nurse, Psychologist, Photographer etc.). The procedure outlined above will be followed in these cases also.

### **Access**

All school entrances are secured after the pupils enter the school at 9.20am and after each break. A code is required by staff members to gain access. All others seeking access must do so through the main door, where the access is granted only once identity and purpose of visit has been established (via camera and speaker / buzzer).

### **Visitors/ Guest Speakers**

Teachers on yard duty will be aware of visitors entering the school yard and will re-direct them to the office etc., as necessary.

Guest speakers or External Teachers (even if appropriately vetted) are never left unsupervised with pupils. The class teacher or supervising teacher is responsible for the pupils at all times. The school has a responsibility to check out the credentials of the speaker and to ensure that the materials in use by guests are appropriate.



### **Relationships and Attitudes**

Teachers should ensure that their relationships with pupils are appropriate to the age, maturity and sex of the pupils and that their conduct does not give rise to comment or speculation. Attitudes, demeanour and language all require care and thought when dealing with older pupils.

### **Physical Contact with Pupils**

Teachers are advised not to make unnecessary physical contact with pupils. However, a distressed pupil may need reassurance involving physical comforting such as a parent might provide. Physical punishment is illegal as is any form of physical response to misbehaviour, unless it is by way of restraint using the minimum force necessary to ensure the safety of the pupils / adults involved. Whenever possible this should be done in the presence of others. First-aid to a pupil should also be administered whenever possible in the presence of others. Following any incident where a Teacher feels that his / her actions may be misconstrued, a written report of the incident should be submitted immediately to the Principal.

### **Swimming**

Pupils travel to the pool in Ennis Leisure Complex in a bus accompanied by the class teachers and vetted supervisors. This list of vetted volunteers is drawn up by the class teacher in the weeks prior to swimming. The SNA of the pupil attending swimming also accompanies the class. *See Swimming Policy*

### **Travelling Arrangements**

Teachers / staff member will not carry pupils alone in their cars. At least two pupils must travel with the staff member in the car or another adult and pupil. Prior necessary insurance indemnity to transport pupils in a private vehicle must be in place.

### **Induction of Teachers and Ancillary Staff**

The Assistant Principal will be responsible for circulating this Policy and for informing all new teachers and ancillary staff of this Child Safeguarding Statement, DES Child Protection Procedures and the *Children First Guidelines*.

### **Attendance**

The School's Deputy Principal is responsible for monitoring trends of non-attendance. *See Attendance Policy*



### **Internet Safety**

Pupils will only have access to websites deemed age-appropriate. All other sites are blocked using the NCTE filters.

Photographs of pupils are only placed on the school website / other sites deemed appropriate by the school with parental permission. Pupils will appear in groups with no names published.

Internet Safety talks are provided for both parents and pupils. Barefield National School is pro-technology and every effort is made to make our pupils and staff aware of any dangers, to the best of our ability, especially those dangers linked with child protection concerns.

*See Acceptable Usage / ICT Policy.*



**Barefield National School**


**Notification regarding Board of Management's Review of Pupil Safeguarding Statement**

To: All School Personnel, BNS Parents' Association and all members of Barefield National School wider school community:

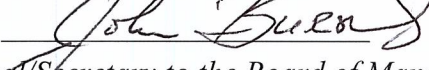
The Board of Management of **Barefield National School** wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of **23-05-2018**,
- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the Department of Education's 'website [www.education.ie](http://www.education.ie)

**This risk assessment has been completed by the Board of Management on 6/3/2018.**

Signed:   
*Chairperson, Board of Management*

Date 6/03/2018

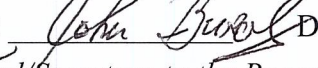
Signed   
*Principal/Secretary to the Board of Management*

Date 6/03/2018

**This Risk Assessment was reviewed and approved by the Board of Management at its meeting, dated 25-03-2018.**

Signed:   
*Chairperson, Board of Management*

Date: 23-05-2018

Signed:   
*Principal/Secretary to the Board of Management*

Date 23-05-2018